

Minutes of the Newborough Parish Council Meeting, held at the Jubilee Room, All Saints Church, Newborough.	Monday 6 th January 2020 at 7.30pm.
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Present;

Councillors	Cllr Waite; Cllr Bullingham; Cllr Instone; Cllr Bell; Cllr Williams
Also Present	D Dolling; PC Rich Lymer; PCSO Sam Elliott

1. APOLOGIES FOR ABSENCE

Cllr Gill; Cllr Sherwood; County Cllr Julia Jessel;

2. DECLARATIONS OF INTEREST

None

3. CHAIRMAN'S OPENING REMARKS

The Chairman wished everyone a happy new year. Thanks went to Cllr Gill, Lynn Gill and Cllr Instone for taking down Christmas lights and also to Lynn Gill for maintaining the planters in the village and for replanting the hanging baskets.

3a POLICE REPORT

PC Lymer from Staffordshire Police delivered the crime report for the Newborough, Hoar Cross, Yoxall Barton area.

The Figures stated below incorporate the Policing Area known as "Yoxall" this incorporates the villages of Newborough, Hoar Cross & Yoxall.

All figures unless stated otherwise incorporate a twelve month period which in this instance captures data from 02/01/2019 to 02/01/2020.

Crime

Overall

2% decrease this year compared to last year – a decrease from 90 last year (2019) to 88 recorded this year (2020).

Biggest Reductions – Top Three

Burglary Residential has decreased 50% from 14 last year (2019) to 7 this year.

Theft of Motor Vehicle has decreased by 40% from 5 last year to 3 this year

Theft has decreased 67% from 18 last year to 6 this year.

Biggest Increase

Vehicle interference has increased by 300% from 1 last year to 4 this year.

Pattern or Trend

Over the last month there has been an increase over the rural areas with the interference motor vehicles.

ASB*Overall*

Has remained with the same 22 incidents being reported last year and 22 incidents being reported this year.

Biggest Reduction

ASB Neighbour Nuisance Communications has decreased 100% from 2 incidents reported last year (2019) compared to 0 incidents reported this year (2020).

Biggest Increase

ASB Rowdy and inconsiderate behaviour has increased 38% from 8 incidents reported last year (2019) compared to 11 incidents reported this year (2020).

HOT Spot Locations

There are no current hot spot location in this Parish area, however the villages are being patrolled regularly at various times.

PC Lymer suggested that he accompanies our Speed Watch group when possible.

Action; Cllr Bell to send dates and times of Speed Watch activities to PC Lymer

Cllr Waite revisited the case from November of two children being approached in the village and offered sweets and being asked to get into a car. PC Lymer will update the Parish Clerk with the progress made on this case.

Inconsiderate parking habits within the village were discussed. PC Lymer noted the problems and will patrol at various times and will also provide some notices to use in the centre of the village.

It was noted that there has been a reduction in number of HGVs contravening weight limitations on the A515 and surrounding area, but it is still an issue that should be continued to be monitored.

PC Lymer advised that the UEFA European Football Championship in June 2020 may increase traffic and attract media activity in the area.

4. PUBLIC FORUM

No public were present at the meeting

5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

None

6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 2ND DECEMBER 2019

All agreed to be a true record of the meeting
Action; Clerk to convert to pdf and upload to website

7. MATTERS ARISING FROM THOSE MINUTES

It was agreed that GDPR training was not currently required but we will revisit this requirement annually in January.

Action; Clerk to diarise requirement for GDPR training annually in January

A number of Epson cartridges for the old printer are now surplus to requirements, it was agreed that they could be offered to Parishioners on Newborough News.

Action; Cllr Waite to add item to Newborough News

Cllr Instone has photographed all the working Christmas lights and updated the assets register with a value of £200 to represent them. Many of the lights used last year are now broken and some lights caused an issue with the Church power supply. In view of this it was agreed that next Christmas a minimal display of white tree lights would be appropriate and an amount of £100 will be paid to the church to cover the repairs required.

Action; Clerk to issue a payment of £100 to Newborough PCC against an invoice.

New Councillor Training is available from SPCA on Wednesday 12th February 7pm-9pm

Action; Cllr Williams to advise Parish Clerk if she would like a place to be reserved.

It was noted that the dog fouling issue has improved.

The council has received some parishioner concerns regarding some hedges in the parish that are encroaching on the highway and increasing the danger on some of the already narrow roads. It was considered that this is the ideal time of year to complete some hedge maintenance.

Action; Clerk to contact the parishioners involved to suggest they undertake some hedge maintenance

8. PLANNING APPLICATIONS

P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing – **registered**

P/2019/00580 - Plot 3, Yoxall Road - application under section 73 of the Town and Country Planning Act 1990 for a minor material amendment for the erection of 4 detached dwellings – **registered**

P/2019/01434 - The Villa Duffield Lane Newborough Staffordshire DE13 8SH, Partial demolition of existing single storey lean to to facilitate the erection of a single storey rear extension, alterations to the existing conservatory roof and conversion of detached garage to form an annexe including installation of roof lights and a dormer – **registered**

Action; Clerk to approach Chris Hammersley to make sure parking is adequate.

P/2019/01478 - Chantry View Farm Moat Lane Newborough Staffordshire DE13 8SS - Chantry View Farm Moat Lane Newborough Staffordshire DE13 8SS – **registered**

Some concerns were voiced and further investigations will be made.

Action; Cllr Waite to contact the planning officer

9. REVIEW OF COUNCILLORS RESPONSIBILITIES

The councillors roles and responsibilities were reviewed and the following was agreed;

LIST OF RESPONSIBILITIES		
ASSET REGISTER	Cllr Instone	
BKV	Cllr Bell	Cllr Bullingham
CHRISTMAS LIGHTS	Cllr Gill	
FLOODING	All councillors	
FOOTPATHS	Cllr Williams	
GRANT APPLICATIONS	Cllr Sherwood	Cllr Bullingham
GRASS CUTTING & LENGTHSMANS	Cllr Gill	Cllr Sherwood
HIGHWAY ISSUES	Cllr Gill	Cllr Bullingham
DEFIBRILLATOR	Cllr Williams	
MARQUEE	Cllr Instone	
PCC	Cllr Waite	
PLANNING LIAISON	Cllr Waite	
PLAY PARK	Cllr Gill	Cllrs Instone & Bell
POLICE	Cllr Waite	
PTA & SCHOOL LIAISON	Cllr Waite	Cllr Bell
SPEEDWATCH	Cllr Bell	
WELL DRESSING	Cllr Bell	Cllr Sherwood
WEBSITE	Parish Clerk	Cllr Waite

Action; Clerk to amend roles and responsibilities document in NPC records

Action; Clerk to update information on the village notice board

10. HISTORY OF NEWBOROUGH SIGN

Action; Clerk to put on diary until we have heard from Highways

11. VILLAGE PARKING

This item was covered with PC Lymer and noted in item 3a

12. VEHICLE ACTIVATED SPEED SIGNS

Suggestion was made that grants for this purpose may be available.

Action; Clerk to investigate

13. CLERKS REPORT TO INCLUDE FINANCE & CORRESPONDENCE

Parish Precept request of £14,685.00 was agreed by all Councillors

Action; Clerk to submit request

Care and maintenance of the village defibrillator includes weekly, monthly and yearly checks and cleaning.

Action; Cllr Williams to initiate a routine to complete these practices

It was agreed that Defibrillator Training should be scheduled. The available dates are

Monday 11th February after 18:00,

Wednesday 13th February after 12:00 until 16:00..ish.

Monday 25th after 18:00

Wednesday 20th 12:00 until 16:00

Action; Cllr Waite to circulate via Newborough News

Action; Clerk to arrange training.

Finance

Clerk's remuneration	£344.59
Home office allowance	£ 17.33
Postage	£ 3.00
Total	£364.92
TSO Host – Village website domain renewal	£ 7.99
Newborough Parish Church, Hall hire and lighting	£ 88.75
Newborough Parish Church, to cover electrical damage	£100.00

Bank Balances as at 6th December 2019

Current Account	£ 839.63
Reserve Account	£31,401.76
Grants Accounts	£ 1,512.85

TOTAL BANK BALANCES **£33,754.24**

14. COUNCILLORS REPORT

It was agreed that the playpark inspection scheme should appear on agenda of the next meeting.

Action; Clerk to add to February agenda

Following an initial review of the assets register it was agreed that Plaques for BKV 1997 and Silver Jubilee could be written off. A further review of the assets register should take place at the next meeting.

Action; Clerk to add to February agenda

Meeting closed at 9:20 pm

Date of the Next Meeting: 7.30pm on Monday the 3rd February 2020

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>