

Minutes of the Newborough Parish Council Meeting, held via Zoom video call	Monday 4 th May 2020 at 7.30pm.
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Present;

Councillors	Cllr Waite Cllr Gill; Cllr Bullingham; Cllr Sherwood; Cllr Bell; Cllr Instone; Cllr Williams; County Cllr Jessel
Also Present	D Dolling; 2 members of public

1. ELECTION OF CHAIRMAN & ACCEPTANCE OF OFFICE

Cllr Waite was nominated by Cllr Gill to continue as Chairman of the Parish Council, this was seconded by Cllr Bell and unanimously agreed by the Council. Cllr Waite was delighted to accept.

2. ELECTION OF VICE CHAIRMAN & ACCEPTANCE OF OFFICE

Cllr Gill was nominated by Cllr Bell to continue as Vice Chairman of the Parish Council, this was seconded by Cllr Sherwood and unanimously agreed by the Council. Cllr Gill was happy to continue in the role.

3. APOLOGIES FOR ABSENCE

None

4. DECLARATIONS OF INTEREST

None

5. CHAIRMAN'S OPENING REMARKS

Cllr Waite welcomed everyone to the meeting including County Councillor Jessel and members of the public. She remarked how fantastic it was to be able to meet and keep operating in these difficult times albeit remotely. Cllr Waite thanked all present for their efforts and support at this difficult time and commented generally on the great community spirit we are seeing in Newborough.

6. PUBLIC FORUM

Nothing to raise

7. COUNTY AND BOROUGH COUNCILLORS' REPORTS

Cllr Jessel reiterated Cllr Waite's thoughts regarding the outstanding community spirit and how it was good to see that current circumstances had brought the best out in people. She

mentioned how great it was to receive Newborough News, and how useful it is for residents both inside and outside of the village.

The County Council offices are currently closed, but they are trying to keep as many functions open as possible. Many County Council employees have volunteered to support front line social care to keep services going.

Positive Covid-19 results are fairly low in Staffordshire compared to the overall national numbers, it is felt that isolation is working well.

The County Council is proactively assisting care homes in the County to source PPE if they are having difficulty.

Cllr Jessel mentioned that the SCC microbusiness support that was launched recently has now been oversubscribed and that there was concern for smaller businesses at this time.

Household tips remain closed and we will be notified of their re-opening in due course, although fly tipping locally did not seem to be too much of a problem.

The County Council will continue to support volunteers delivering food parcels and assisting with sheltering. They are aware of the possible loss of employment as a result of the pandemic and will be working hard to assist with any necessary re-training that might be required to get people back into work as soon as possible

Cllr Jessel plans to discuss proposed plans for the crossroads in the village at her meeting with Highways department on Thursday and will feed back her findings to Cllr Gill.

Cllr Jessel advised that pothole repair and major road repairs are being brought forward whilst traffic volumes are low. She supports the idea of the work being put out to tender locally.

Parishioners should continue to report potholes and should raise concerns if they feel their reports are categorised incorrectly.

We are waiting for national guidance on the reopening of schools, there may be a gradual return. Cllr Jessel pointed out that we also need to understand how school transport will work. It's thought that schools may resume at the start of June so that if a second peak of infection occurs the Summer break will assist with further distancing/isolation.

Cllr Waite took this opportunity to pay tribute to the teachers in the area who are working hard to support the children and their key worker parents.

8. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 6th April 2020

All agreed to be a true record of the meeting

Action; Clerk to convert to pdf and upload to website

9. MATTERS ARISING FROM THOSE MINUTES

PCC Newborough – request for support with maintenance costs. It was agreed that a meeting with the PCC would be undertaken when lockdown has been released. It was unanimously agreed that the Parish Council would continue to pay the usual hire of Jubilee room and electricity costs whilst the meetings are taking place remotely.

10. PLANNING APPLICATIONS

Planning number	Premises	Planning requested	Decision
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P/2019/01557	Land Corner of Yoxall Road and Dark Lane Newborough DE13 8SB	Substitution of house type for Plot 4 (amended plans)	Approved
P/2020/00272	Newborough House Farm, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Demolition of existing kitchen and utility room to facilitate the erection of a part two storey and single storey rear extension, erection of a dormer extension to the North West elevation and erection of a front porch.	Registered
<p>The Council supports planning application P/2020/00272. <i>Action; Clerk to make comments to Planning Officer</i> <i>Update; the application received conditional approval on 4th May 2020 without NPC comments.</i></p>			

11. CLEARANCE OF GRAVEL FROM THE DITCH ON DUFFIELD GREEN

Cllr Gill advised that as a result of the rain the village has sustained damage in various areas. Gravel type material has washed down into the ditch at Duffield green, it was agreed that this should be cleared as soon as possible to stop it getting into the underground pipe. Cllr Gill has obtained an estimate of around £400 has been received and approved.

Investigating the source of the gravel was discussed and it was agreed that it would be difficult and may be costly to establish, so would not be undertaken at this time.

Following the clearance the situation will continue to be monitored for further occurrences.

12. CLERK'S REPORT TO INCLUDE FINANCE & CORRESPONDENCE

COMMUNICATIONS SENT

The Annual Governance and Accountability Return documents and accounting information has been sent to the internal auditor with a view to completing a remote audit.

- **MISCELLANEOUS FOR ATTENTION OF PARISH COUNCIL**

VAT for the period 1st October 2019 to 31st March 2020 amounting to £29.29 reclaimed from HMRC.

On 24th April 2020 the first Precept payment for 2020/2021 received from ESBC £7496.50

Grass Cutting Rebate of £290.17 was received from SCC on 1st May 2020 in settlement of our Invoice 2019/20 Q3 & 4

- FINANCE**

1	online payment to be presented at the May Meeting for approval	
Clerk's remuneration	Salary	£344.59
Clerk's remuneration	Home office allowance	£17.33
James Bullock	Strimming	£22.50
James Bullock	1 x grass cut	£193.75
Total payments to be signed in May		£578.17

Action; Following a request for clarification Clerk to find financial details of 2019 Well Dressing event and circulate to the Councillors

- Bank Balances as at 30th April 2020**

Current Account	81532863	£1,316.83
Reserve Account	81532871	£35,912.52
Grant Account	21738224	£1,513.87
TOTAL		£38,743.22

13. COUNCILLORS REPORT

Cllrs Williams reported that the Red Lion Shop is doing well. They are constantly thinking of new ideas for variety. She appreciates the support of the village and the councillors thanked her for the useful service

The BKV plaque has been located.

Speedwatch is cancelled for this year.

Cllr Waite fed back on the parish volunteers. There are ample numbers of volunteers, she asked to be made aware of anyone who needs assistance.

John Sellick from Duchy of Lancaster sent an update on Newborough Hall Farm; they are struggling with financial viability of converting the old barns into dwellings, however in the meantime they are keen to maintain the fabric of the buildings. Listed Building Consent has been applied for to keep the buildings wind and water tight.

Cllr Gill updated the Council on the current situation with Highways Dept. Sam Griffiths from SCC has examined the hedges in the village and will advise the relevant residents where maintenance is required. Regarding the improvement of the crossroads he reported that we should be close to a decision and asked that County Cllr Jessel report back when she has met with Highways on Thursday 7th May.

Meeting closed at 8:30pm

Date of the Next Meeting: 7.30pm on Monday 1st June 2020

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>