

Minutes of the Newborough Parish Council Meeting, held via Zoom video call	Monday 12 <sup>th</sup> April at 7.30pm
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Present;

Councillors	Cllr Waite; Cllr Gill; Cllr Sherwood; Cllr Bullingham; Cllr Fernyhough;
Also present	C Holmes; 1 Parishioner

1. APOLOGIES FOR ABSENCE

County Cllr Jessel; Cllr Williams
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2. DECLARATIONS OF INTEREST

Cllr Sherwood declared a personal interest in planning application P/2021/00136 Cllr Fernyhough declared a personal interest in planning application P/2020/01418
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3. CHAIRMAN'S OPENING REMARKS

World starting to get back to normal, new normal.
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4. PUBLIC FORUM

No public comments.
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5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

No report from Cllr Jessel or Cllr Beech
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6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 1<sup>st</sup> MARCH 2021

All agreed to be a true record of the meeting <b>Action; Clerk to convert to pdf and upload to website</b>
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7. MATTERS ARISING FROM THOSE MINUTES

Item 6 – Uploaded Minutes done by Clerk Item 8 – Portal updated & emailed regarding poplars farm completed by Clerk Item 11 – Renewed contract for website hosting
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8. REVIEW PLANNING APPLICATIONS

Planning number	Premises	Planning requested	Decision
P/2020/00717	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	Registered

P/2020/01432	Hollybush Hall, Hollybush Road, Newborough, DE13 8SF	Retention of storage buildings and workshop	Registered
<u>P/2020/01447</u>	Hollybush Hall Hollybush Road Newborough DE13 8SF	Retention of equestrian lunging arena and access	Registered
P/2020/01418	Poplars Farm Yoxall Road Newborough DE13 8SU	Conversion of existing farm house and piano barn from dwellings to Class C2 home for children in care and conversion of existing barn including alterations to the front elevation from storage to office and gym for staff	Registered
P/2021/00136	Land opposite Swarbourne Cottage, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Application for a Certificate of Lawfulness for the continued use of land as domestic garden	Registered
P/2021/00174	Beech Cottage, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Erection of a one and half storey side extension	Registered (new)
P/2021/00250	Birchwood Kennels, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Conversion and alterations to outbuilding to form a dwelling including raising of ridge height and associated demolition of several outbuildings	Registered (new)
P/2021/00313	Lawley Cottage, Newborough End, Newborough, Staffordshire, DE13 8SR	Conversion of part of existing garage to form an annexe ancillary to the main dwelling house, alterations to existing garage to include rendering to all elevations, alterations to windows and doors on the side and rear elevations, additional door to the side elevation, additional windows to the front elevation and installation of rooflights to the front roofslope.	Registered (new)
P/2021/00174 – Parish council happy to support			
P/2021/00250 – Parish council happy to support			

P/2021/00313 – Cllr Gill & Cllr Bullingham concerned with possibilities that may come but no concerns with initial change. Cllr Fernyhough refreshed concerns on parking and access to parking. Cllr Sherwood is concerned that it could be used for business use with no planning application reflecting this, reiterated parking/traffic comments. Domestic use only on previous application.

Cllr Waite wants to reiterate comments on parking & access & that it should stay ancillary and not a separate dwelling. Cllr Waite suggests an artist's impression of what the planning will look like in line with neighbourhood plan.

P/2020/01418 – Cllr Sherwood proposes that we ensure that conditions are put in place for them to adhere to the numbers quoted on the planning.

Cllr Bullingham is concerned with lack of facilities and increase in traffic in the village.

Cllr Gill supports sending out document from the Parish Council detailing concerns and inconsistencies with neighbourhood plan.

Cllr Waite agrees with concerns regarding facilities. Cllr Waite would like to object based on inconsistencies with neighbourhood plan.

Cllr Bullingham, Cllr Sherwood & Cllr Gill agree with Cllr Waite that NPC will object but if planning is to be permitted then it will be on the limitations that a maximum of 3 children and maximum of 11 years per looked after child.

Cllr Waite had a lengthy conversation with Borough Cllr Laura Beech and explained concerns regarding P/2020/01418 . Cllr Beech was asked to call that in to the council expressing the concern by parishioners. Cllr Beech has failed to do this. Cllr Waite is disappointed that Cllr Beech has not completed this work or has not sent apologies or attended a meeting since Nov 2020.

Action; Clerk to update SCC portal with approval for P/2021/00174 and P/2021/00250.

Cllr Waite to draft comments on P/2021/00313 for clerk to update proposal.

P/2020/01418 – Cllr Waite to draft objection proposal. Clerk to upload to SCC portal

#### 9. REVIEW MINUTES FROM PARISH FUNDING MEETING ON 22<sup>ND</sup> FEBRUARY 2021

Small amendment to names on document.

Action; Clerk to convert to pdf and upload to website

#### 10. APPOINT CLLR TO REPLACE CLLR INSTONE IN RELATION TO QUARTERLY ACCOUNTS REC

Discussion in relation to a Cllr who is on the mandate being unable to undertake the role. Cllr Fernyhough to take the position.

#### 11. GOVERNMENT GUIDANCE ON MOVEMENT AWAY FROM ZOOM MEETINGS

Cllr Waite explains concerns on moving back to face-to-face meetings from a safety point of view. Concerns with adhering to social distancing.

Cllr Gill also voiced concerns regarding safety

Cllr Fernyhough would like to take guidance on cancelling June meeting. Expressed views about looking forward to face-to-face meetings returning.

Cllr Bullingham would like to cancel June meeting in line with guidance.  
Parish Council are minded to cancel the June meeting but will finalise decision on 4<sup>th</sup> May meeting

#### 12. INTRODUCTION OF A FACEBOOK PAGE FOR THE PARISH COUNCIL

Cllr Fernyhough is wanting to ensure that communication is looked at for the village Proposal to use Facebook page in conjunction to the website to detail what is achieved, urgent messages and updates. Wants to engage the community more.

Cllr Bullingham agrees that better communication would be good.

Cllr Gill agrees that if there is a benefit to the NPC he would support it.

Cllr Waite suggests that other villages in the area have particularly good social media pages.

Discussion had of Newborough Parish Council page vs Newborough Community Page. Decision made for Facebook page to be a Newborough Parish Council page.

**Action; Clerk to launch Facebook Page in time for May meeting.**

#### 13. ANNUAL PARISH MEETING AS A POTENTIAL SEPARATE MEETING

Cllr Fernyhough wants to suggest that APM is a separate and informal meeting to allow Parishioners to converse with Cllrs

Cllr Bullingham agrees this movement to annual meeting would be a good idea. Could encourage more volunteers.

Cllr Sherwood agrees that it is a good idea.

Cllr Gill agrees that it is a good idea but is concerned with lack of numbers.

Cllr Waite explains legal requirements in relation to APM and is also concerned with lack of attendance. Could do an open meeting/surgery alongside formal meeting. Would like to move forward to January 2022 for next face to face APM.

**Action; Clerk to diarise for January 2022**

#### 14. REDESIGN OF NEWBOROUGH VILLIAGE WEBSITE

Cllr Fernyhough explains that user experience for the village website is not a great journey. Wants to ensure that this is developed to allow for a reporting tab and allow MOPs to comment easily. Wants to improve accessibility on the website also.

Cllr Sherwood does not have issues with the website but does not object to changing anything.

Cllr Waite agrees that we could look for a better functionality and traffic could grow if it were more meaningful. Agreed this can be reviewed in line with Wix contract.

**Action; Clerk to diarise renewal for April 2023**

#### 15. REVIEW MINUTES FROM PARISH EXTRORDINARY MEETING ON 31<sup>ST</sup> MARCH 2021

All agreed to be a true record of the meeting

**Action; Clerk to convert to pdf and upload to website**

## 16. CLERKS REPORT

- **CORRESPONDENCE & ONGOING MATTERS**

Fairview tree inspection – No response still from Simon so will keep trying

Banking mandate dropped off with Bethan – 6<sup>th</sup> April and hoping to submit this week

No plans for any Vodafone mast from initial investigations. A company cannot add a mast to a location without planning permission or prior warning

Processed Cllr Instone's resignation with ESBC – New Councillor advert up on noticeboard 6<sup>th</sup> April

Email sent in relation to Children's Home and NPC's wish to add comments – further information now added

Attended Year End Audit Training & Handover with Diane

New Workbook created for 2021/2022

Tidied up Standing Orders and added website for easier reading

Working with Barrie on Dark Lane 'island' information

Notices gone up for Fire, Police and Crime Commissioner election as well as County Council Elections

Correspondence from Parishioner - I would like to draw attention to the cross roads on the outskirts of Newborough on the Abbott's Bromley road. Thorney lanes crosses the main road on the brow of a hill and vehicles come in both directions at great speed. It is impossible to see on coming cars and some sort of traffic calming is vital to improve the safety of the junction

Correspondence from Parishioner - This parishioner wanted to discuss the area of the village closer to Eland Lodge as she feels that they are forgotten as they aren't in the centre of the village. She explained that with Eland Lodge being a very large site that we should have a Horse & Rider Sign in the Newborough boundary. This concern comes after 2 recent incidents where a horse was hit by a car and then a tractor. She also has an issue with the 60mph speed limits in that area.

Discussion with SPCA in relation to Government Guidelines for meetings post 7<sup>th</sup> May. Guidance given to move meeting prior to 7<sup>th</sup> May and hold no June meeting. Face to face meetings from July when all restrictions lifted.

AGAR sent to auditor on 10<sup>th</sup> April

- FINANCE**

Review budget tracker – Moved to 2021/2022

7 online payments for April			
Clerk's remuneration	Salary	£354.99	£380.99
	Home office allowance	£26.00	
SPCA	Annual Subscription	£128	£158
	NALC Affiliation	£30	
PCC Newborough (Quarterly Payment)	Electricity/Maintenance	£43.75	£88.75
	Hire of Church Room	£45	
Wix	Website Hosting		67.68
James Bullock	Bench Bases	£240	£800
	Bench Base Materials	£255	
	Roundabout Repairs (3 hours x £15)	£45	
	Bridge Pressure Washing & Paint	£120	
	Remove Ivy from trees	£15	
	Twisted Hazel Tree	£95	
	Strimming	£15	
James Bullock	Mowing – 31 <sup>st</sup> March		£193.75
		TOTAL	£1689.17

Action; Clerk to make payments as soon as possible

## 17. COUNCILLORS REPORTS

Cllr Gill – Discussed flood measures on Eaton lane and job completed well.  
 Bridge at Playpark continuing to have problems, driver has hit the bridge and caused further damage. Structural engineer has come out this week.  
 Dark Lane – speed signs and triangle has been passed to Lisa and inspector will be coming out. Cllr Gill is chasing in the interim.  
 Evelyn Kemp Memorial tree is doing very well and Cllr Gill is watering regularly.  
 Playpark Roundabout is now working well but still work to be completed. Rainbow decking strips installation and painting of wood to be completed. Bench repaired and Well cleaned out by Cllr Gill & his wife.  
 Proposal for Newborough Stones to be glued, looking for a location. All agreed to ask Diane if they can be placed in the village.  
 Cllr Gill sent Village project email to all Cllrs

Cllr Sherwood – Contact from Radio Derby re: Well Dressing which has been diarised for 2022

Cllr Fernyhough – Parishioner discussed dog waste bins to be placed on Thorney Lane.

Cllr Bullingham – Finger posts cannot be installed on A or B roads. Lisa will be looking in to this further. Might not be able to get the finger posts. Discussed moving locations of finger posts to C road.

Cllr Waite – Discussed email from MOP complaining about dog fouling. MOP suggested a sign but not sure that this will have an impact.

Call from Evelyn Kemp’s family wishing to unveil the plaque. Suggestion of Sunday 16<sup>th</sup> May. Wanting to ensure that this is more of an occasion so looking for further ideas.

Action; Clerk to ask Diane Dolling to have the stones back.

Clerk to check village locations to ensure details are all updated.

Clerk to look at Dog Poo bins on Thorny Lane.

Meeting closed at 21.27pm

Date of the Next Meeting: 7.30pm on Tuesday 4<sup>th</sup> May 2021 Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>