

NEWBOROUGH PARISH COUNCIL

Minutes of the Newborough Parish Council meeting, held at the Jubilee Room, All Saints Church, Newborough, on Monday 3rd June 2019 at 7.30pm.

Present

Councillors: Cllr Waite, Cllr Fletcher, Cllr Sherwood, Cllr Bullingham, Cllr Gill, Cllr Bell, Cllr Instone

Also Present:

S Flockett, 2 x parishioners and a representative from the Duchy of Lancaster

AGENDA ITEM	INFORMATION	£	ACTION REQUIRED
<u>1 APOLOGIES FOR ABSENCE</u>			
	Cllr Jessell and Cllr Johnson		
<u>2 DECLARATIONS OF INTEREST</u>			
	Cllr Fletcher declared an interest in the planning application for no. 4 Yoxall Road.		
<u>3 CHAIRMAN'S OPENING REMARKS</u>			
	The chairman welcomed the parishioners and the representative from the Duchy to the meeting, Cllr Waite also said how sad she was to learn of the sudden death of Tim Corbett and wanted to send the council's condolences to his family.		
<u>4 PUBLIC FORUM</u>			
	One parishioner reported that the stop sign on the way out of Newborough has been repaired and is now in place and fully lit. The parishioner also reported that the road works are starting on Shobnall road and at 5 lanes end. Another parishioner wanted to discuss the planning application at Lawley Cottage that has gone to appeal. The parishioner said that nothing has changed on the house so the parking and frontage issues will remain the same. The parishioner reported that the applicant has said that it is possible to walk on the grass verge and that the speed restriction will be extended towards the property, neither of which are correct. The parishioner said that they are seeking legal support and so there is a chance that the solicitors may contact members of the parish council.		

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	<p>The Duchy brought the Staffordshire estate back in house in July 2018 rather than manage it via Savilles as they had done previously. The duchy currently owns circa 45,000 acres of which Needwood is circa 7,500 acres of which, agriculture is circa 5,000 acres. There are 14 principal agricultural tenants within Staffordshire. Newborough Hall Farm currently has planning for barn conversions but there is quite a bit of work to do with regards to financial viability. The plan would be to develop it and keep the barns to rent out. The Duke of Lancaster Housing trust has 4 properties locally where the plan is to enable affordable housing to local people. The Benevolent fund is another charity set up to support local causes so if we have anything that we require funding for, (preferably tangible such as church roof, cricket pavilion etc) grants between £250 and £5000 are available via this fund.</p>		

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<u>5 COUNTY AND BOROUGH COUNCILLORS' REPORTS</u>			
	CCF funding for 2019 is now available and will be allocated on a first come, first served basis. Fingerposts were discussed along with the possibility of looking into a History board of Newborough on Duffield Green so people could understand more about the village.		SF to look for paperwork on finger posts and send to J. Bullingham to look into it.
<u>6 MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL HELD ON THE 13TH MAY 2019</u>			
	It was agreed that the minutes were an accurate representation of the meeting		SF to post on the website.
<u>7 MATTERS ARISING FROM THOSE MINUTES</u>			
	Item 9: B Gill spoke to the parishioner and agreed the boundary line which was then photographed so that it could be kept for both parties records.		B.Gill to send the photo to both SF and LI. L. Instone to add the picture to the asset register and SF to
	Item 15: The brook has been dredged. 5 trailer loads of material have been taken away. Cllr Waite thanked Cllr Gill for his work in organising this.		
	Cllr reports - the drain outside the tea rooms has been fixed.		
	Cllr report - the 10m long telegraph pole has been installed outside of Squirrels Corner in order to enable the fibreoptic broadband to run above ground where the cable had collapsed under the road as it would be expensive to replace the damaged cables underground and so there are overhead cables in the village.		
<u>8 FINANCIAL REGULATIONS REVIEW</u>			
	Financial Regulations signed off by all Councillors following a tidy up the wording of clause 6.8.		SF to update and place on the website.
<u>9 COUNCILLOR CODE OF CONDUCT REVIEW</u>			
	Code of Conduct signed off by all Councillors.		SG to add to website and send to East Staffs BC.
<u>10 COUNCILLOR RESPONSIBILITIES</u>			
	Cllr Waite - Planning, Police, PCC, PTA & School Liaison		SF to update the document and place on the noticeboard and website.
	Cllr Gill - Grass Cutting, Village Maintenance & Highway Issues		
	Cllr Bell - BKV, Well Dressing & Speed watch		
	Cllr Fletcher - Flooding, Footpaths & Planting		
	Cllr Instone - Asset Register, Marquee & Playpark		
	Cllr Bullingham - Community Grants & Playpark		

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Cllr Sherwood - Well Dressing & Finance			
<p>11 PLANNING APPLICATIONS</p> <p>P/2019/00122 Newhall Farm, Thorney Lanes. Planning application has been submitted for conversion of garage/stable block to annexe - withdrawn</p> <p>P/2019/00366 - Land at the corner of Yoxall Road and Dark Lane. Amendments to approved plans to alter a rear window on the first floor and a lean to roof at ground floor of plot 2 - registered</p> <p>P/2019/00456 - The Villa, Duffield Lane. Re-pollard 3 ash trees to original points of cutting. Reduce height of 8 leylandii and fell one Douglas fir tree - registered</p> <p>P2019/00368 Newhall Farm, Thorney Lanes, change of use of land to equestrian, repositioning of existing stable and siting of container for storage. Creating of new vehicular access and fencing - registered</p> <p>P/2019/01487 App/B3410/W/3226997 Lawley Cottage, Yoxall Road. Appealing the decision to refuse the 2 x maisonettes - registered</p> <p>P/2019/00580 - Plot 3, Yoxall Road - application under section 73 of the Town and Country Planning Act 1990 for a minor material amendment for the erection of 4 detached dwellings - registered</p> <p>P/2019/00581 - 4 Yoxall Road - extension of a side and rear extension, front porch and canopy - registered</p>			<p>All Cllrs maintain the objections previously made in line with the neighbourhood plan. SF and BW to draft a response for approval by email.</p> <p>SF to respond to confirm the Parish Council supports the application.</p> <p>SF to respond to confirm the Parish Council supports the application.</p>
<p>12 HS2</p> <p>A report entitled 'HS2 Parkgate Parish write up' has been put on the parish website and this details all activity from July 2018 to April 2019.</p>			
<p>13 FLOOD AVOIDANCE</p> <p>River has been dredged and so this item can now be removed from the agenda.</p>			SF to remove from the agenda
<p>14 FLASHING ROAD SIGNS</p> <p>Cllr Bell shared the detail on the potential suppliers and it was agreed to involve Highways and start to discuss with them what considerations need to be made in order to progress this further.</p>			BG to speak to Highways.
<p>15 VILLAGE PLANTING</p> <p>The planters have been emptied and plants will be purchased this week. A budget of £250 was signed off by all councillors. Cllr Fletcher to look at the planters on Yoxall Road and come back to us with a proposal.</p>			AF, JB and DB to plant the planters and AF to look at the planters on Yoxall Road and report back by email so that a decision can be made ahead of the July

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	<p><u>16 CLERK'S REPORT: TO INCLUDE FINANCE AND CORRESPONDANCE</u></p> <p>Clerk's report:</p> <p>The AGAR reports have been received by Mazars and have been placed on the noticeboard in line with requirements.</p> <p>Cllrs ROI's have been submitted to ESBC</p> <p>HS2 have confirmed that Amended Bill, Plans, Sections and Book of Reference will be sent to the library in Burton in June 2019.</p> <p>Re-surfacing of 5 lanes end will commence on the 3rd June and is expected to end by the 26th June.</p> <p>Finance 6 x online payments were approved at the meeting</p> <p>1 Clerk's remuneration</p> <p>Clerk's salary £ 373.01 Home office allowance £ 17.33 Total £ 390.34</p> <p>B Gill - reimbursement for WD 40 £ 5.97 JB Gardening Supplies (dredging the river bank in the playpark) £ 470.00 JB Gardening Supplies (grass cutting) £ 387.50 JB Gardening Supplies (spraying, sweeping and strimming) £ 467.50 Total £ 1,325.00</p> <p>Came and Company Insurance for 19.20 £ 968.13</p> <hr/> <p>Payments Total £ 2,689.44</p> <p>Bank Balances as at the 6th May 2019</p> <p>Current Account £ 3,965.05 Reserve Account £ 32,220.21 Grants Account £ 1,511.06 Total £ 37,696.32</p>		<p>SF to bring the bank statements to the meetings on a monthly basis.</p>
	<p><u>17 COUNCILLORS REPORTS</u></p> <p>B Gill said that the school hedge will need cutting shortly.</p>		<p>SF to let Charlene know that we will shortly be cutting the school hedge.</p>

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	Cllr Gill shared a possible option that has been drawn up by highways, for consideration to increase parking options in the village. It was agreed that the idea of removing the central reservation was not favourable.		SF to add as an agenda item for next month and all to have a look at the plans before the next meeting. Cllr Gill to thank Highways for the work so far and to let them know we will be considering it.
	Cllr Sherwood said that the Well dressing figures are in and we have made slightly less than last year. Cllr Sherwood has said that he will be standing down from the Well Dressing Team ahead of next year.		
	Cllr Bell said that this week has been declared Staffordshire Speed watch week and she has 5 sessions going on this week. This morning, in one hour, 146 vehicles passed through the village and 9 were speeding.		
	Cllr Waite said there was a huge amount of noise in the village on Saturday night at 2am. It was believed to be coming from the holiday lets.		
	The basket ball hoop in the park has snapped (post). It needs removing from the park we need to look into whether or not it can be replaced.		SF to check the play park report and ensure that it was passed as satisfactory. SF to find out if we are covered by insurance. BG to clear what is there and then look at how we replace it. Put Park on the agenda for the next meeting and cost for a new one.

Meeting closed at 9.30pm

Date of the Next

Meeting: 7.30pm on Monday the 1st July 2019

Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>