

Minutes of the Newborough Parish Council Meeting, held via Zoom video call	Monday 7 th December 2020 at 7.30pm
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Present;

Councillors	Cllr Waite; Cllr Gill; Cllr Sherwood; Cllr Bullingham; Cllr Williams; Cllr Instone; Cllr Fernyhough;
Also present	D Dolling;

1. APOLOGIES FOR ABSENCE

County Cllr Jessel

2. DECLARATIONS OF INTEREST

None

3. CHAIRMAN'S OPENING REMARKS

The Chairman expressed her thanks to Cllr and Alison Fernyhough for putting up the Christmas lights. Thanks also went to Cllr Instone who has planted winter plants in containers in the centre of the village.

4. PUBLIC FORUM

No public present

5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

<p>Report received via email received County Cllr Jessel;</p> <p>"I have a Divisional Highways Budget meeting on Wednesday 9th December and will update you on the traffic scheme for Newborough and the 20 is plenty signs.</p> <p>I have circulated the presentations given by Highways England and SCC Highways at the Needwood Division Forum on the 11th November, together with notes of the meeting. I have received positive feedback from councillors who attended the meeting. If you have any topic you wish to be included for the next forum meeting, please let me know.</p> <p>I am in the process of preparing my 6 monthly newsletter which I will forward onto you before Christmas and would be grateful if you could circulate it as you feel appropriate."</p>

6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 2nd NOVEMBER 2020

<p>All agreed to be a true record of the meeting</p> <p>Action; Clerk to convert to pdf and upload to website</p>

7. MATTERS ARISING FROM THOSE MINUTES

<p>9. Cllr Williams has advised that the cost of a Christmas tree in the centre of the village outside the Red Lion would be £120. NPC agreed to pay £60 towards cost of tree.</p> <p>Action; Cllr Williams to organise the tree and liaise with the Clerk for reimbursement.</p>

11. Gill Forbes has drawn up some ideas for the proposed wildflower meadow. This topic will be re-visited when lockdown has been relaxed enough for a planning group to visit the Green

12. J&O Community grants of up to £10k are available to benefit the community. The Parish Council favoured the suggestion to provide items for Riverbank Park.

Action; Clerk to establish if benches, gates and other playpark items would qualify for this grant.

Cllr Bullingham raised the directional signs in the village and it was noted that these should be in keeping with the surroundings; wood being preferable to plastic.

Action; Cllr Bullingham to investigate wooden posts and signs, and to obtain costings for buying and installing.

14. It was noted by Cllr Gill that the grass cutting budget figures will be unavailable under the tendering process has been completed on 1st January.

8. PLANNING APPLICATIONS

Planning number	Premises	Planning requested	Decision
P/2020/00717	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	Registered
P/2020/01085	Birchwood Kennels, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Conversion and alterations to outbuilding to form a dwelling including raising of ridge height and associated demolition of three other outbuildings	Registered
P/2020/01048	Springclose, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Change of use of field from agricultural to equestrian use for private use and erection of a steel framed building for the storage of animal fodder, storage of machinery and workshop.	Registered

9. REVIEW DRAFT BUDGET 2021/2022 TO INCLUDE PROPOSED INCREASE TO PCC AND TREE SURVEY

The review of the budget will be delayed until January's meeting when the grass cutting figures will be available. Cllrs approved an increase to the cost of the hire of the Jubilee Room, to a quarterly payment to the PCC to cover the storage of Council equipment and to a £25 annual contribution towards floodlighting the Church for the Christmas season.

Action; Clerk to add these approved items to the budget together with grass cutting costs and to raise it at the January meeting with a view to making the precept request.

10. TO DECIDE WHETHER VILLAGE PEBBLES SHOULD BE GLUED IN PLACE

It was agreed that the pebbles should be left unglued and reviewed in the Spring

11. TO DECIDE FUTURE OF THE WOODEN SCULPTURES AND A MARKER FOR THE TIME CAPSULE

Cllr Gill has re-oiled and painted the wooden items in centre of the village and on Duffield Green. He reported that the wooden sculptures are in bad condition. If the sculptures are not repairable a bench or stone may be considered to mark the spot of the time capsule.

Action; Cllr Waite to contact sculptor Graham Jones for his advice.

12. TO AGREE PARTICIPATION OF TRAINING COURSE; PLANNING – 2 PLACES

It was agreed that Cllrs Williams and Waite will participate.

Action; Clerk to advise SPCA.

13. TO AGREE PARTICIPATION OF TRAINING COURSES; COUNCILLOR FUNDAMENTALS, BE A BETTER COUNCILLOR

The Parish Council agreed for Cllrs Williams & Fernyhough to attend 'Councillor Fundamentals', Cllr Fernyhough will attend 'Be a better Councillor' The places have already been booked.

14. PARKING ON CHAPEL LANE AND ELSEWHERE IN THE VILLAGE

Whilst the Red Lion is closed its car park is being used for village, but despite this parking continues to be a problem; especially near junctions in the centre of the village and on Chapel Lane. The Highways plans for the central village are hoped to improve the issue.

15. DISCUSS PROGRESS OF THE RIPARIAN OWNERS LETTER

SCC have agreed to an amended version of the letter and would like to include a survey when it is sent out to Riparian owners and other Parishioners affected by potential flooding.

Action; Clerk to continue to liaise with SCC to facilitate the distribution.

16. DISCUSS THE PLAYPARK REFURBISHMENTS INCLUDING THE ZIPWIRE

Cllr Gill has received costings from James Bullock for maintenance required in the Playpark, to include replacing two gates and permanently closing the gate from the younger children's playpark area to the road, adding anti-slip flooring to the pathway across the bridge. Other work costed includes replacing the wooden posts on Yoxall Road at the entrance to Squirrels Corner, and re-staining benches and noticeboards in the village.

Action; Clerk to obtain further quotes for the zip wire maintenance. Cllrs Gill & Instone to summarise costs with a view to using the current year's maintenance budget.

17. DISCUSS VILLAGE PROJECTS

Cllr Gill advised that there was no further news and modified drawings are awaited.

18. DISCUSS THE ALLOCATION OF COUNCILLOR RESPONSIBILITIES

It was agreed that Cllr Fernyhough will work with Cllr Gill on Grass Cutting, Village Maintenance and Playpark with a view to taking on these responsibilities. Other agreed amendments to be responsibilities are; Cllr Instone gains Internal Reconciliation, Cllr Sherwood loses Grass Cutting and gains Finance, Cllr Bullingham loses PlayPark. It was agreed that all Councillor addresses should be removed from the website and Notice Board

Action; Clerk to produce new document for the Notice Board and to amend website.

19. REVIEW GRASS CUTTING AND LENGTHMANS CONTRACT

Parish Council agreed the amendments.

20. UPDATE ON WELL DRESSING 2021

Cllr Sherwood suggested that because of the uncertainty of forthcoming public events, there is little alternative but to cancel the Well Dressing in 2021. All councillors agreed. For the same reason it was agreed that BKV would also be cancelled.

Action; Cllr Waite to advise the decision on Newborough News. Cllr Sherwood to contact Sue and Charlene and also to advise Brian Beck so that the clay suppliers can be made aware.

21. CLERKS REPORT

- **CORRESPONDENCE & ONGOING MATTERS**

Course - Surviving the Year End Audit, has been booked for the Clerk

Zoom meeting took place on 20th November with Newborough PCC to discuss assistance.

Tenders have been invited by 1st January 2021 for grass cutting and lengthsman

Quotes have been invited for memorial tree planting and plaque, James will supply quote for tree. Wording on plaque to be decided.

Action; Cllr Waite to suggest wording for the plaque

Quotes have been invited for the Parish tree survey

Quote received for cable repair of zipwire £1500 (not included safety mat, finger guards)

Action; Clerk to continue to pursue further quotes.

Request for mobile speed camera van has been made for Yoxall Rd, Hollybush Road, and Duffield Lane.

Interim internal audit was completed by Alan Toplis and Kim Squires on 24th November 2020, they reported no concerns.

ESBC Planning are awaiting request for application for buildings and entrance at Hollybush Road.

Settlement of invoice has been made by SCC for grass cutting rebate on 2nd November 2020

The Budget Tracker was reviewed. The Council agreed that there were no concerns.

- **FINANCE**

2 online payments for November			
Clerk's remuneration	Salary	£376.48	£402.48
	Home office allowance	£26.00	
Paul Fernyhough	Electrical box and lead for Christmas lights	£100.22	£100.22
		TOTAL	£502.70

All the above payments were approved by the Council

Action; Clerk to make payments as soon as possible.

- **Bank Balances as at 30th November 2020**

Current Account	81532863	£	3,116.46
Reserve Account	81532871	£	35,423.97
Grant Account	21738224	£	1,514.37
TOTAL		£	40,054.80

22. COUNCILLORS REPORTS

Cllr Gill reported that he continues dialogue with Highways Dept SCC, including the state of road surfaces in the Parish, follow up action regarding hedges in the village and the 30mph signs on Yoxall Road by the new builds. He also advised that Sam Griffiths from SCC is in conversation with Hollybush Hall regarding the debris that continues to be washed down the track into Elton Lane, Hollybush Hall estate staff will carry out regular sweeping and clearing of the drains.

Cllr Gill pointed out that in 2014 the Parish Council were successful in listing the Red Lion as an asset of community value. This listing was for 5 years and has since expired.

Action; Cllr Waite to investigate and Clerk to raise as an agenda item at January's meeting.

Cllr Waite advised that some local villages are ringing bells on Christmas Eve at 6pm to spread the Christmas spirit. She will report this in Newborough News in case the readers would like to take part.

Action; Cllr Waite to suggest to Brian Beck that the PCC may want to join in with the Church bell.

Meeting closed at 21:15pm

Date of the Next Meeting: 7.30pm on Monday 4th January 2021

Parish Council Information can be found on the internet at -

<https://www.newboroughvillage.co.uk>