

Minutes of the Newborough Parish Council Meeting, held via Zoom video call	Monday 4 th January at 7.30pm
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Present;

Councillors	Cllr Waite; Cllr Gill; Cllr Sherwood; Cllr Bullingham; Cllr Williams; Cllr Instone; Cllr Fernyhough;
Also present	D Dolling;

1. APOLOGIES FOR ABSENCE

County Cllr Jessel

2. DECLARATIONS OF INTEREST

Cllr Williams declared an interest in item 9
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3. CHAIRMAN'S OPENING REMARKS

The Chairman wished all a Happy New Year and hoped that Christmas had new brought some joy despite the difficult times. Cllr Waite expressed her disappointment at the recent resignation of the Parish Clerk.
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4. PUBLIC FORUM

No public present

5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

The Parish Council has recently received a six-monthly report from County Cllr Jessel. Action; Clerk to add the report to village website and to advise Cllr Jessel.
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6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 7TH DECEMBER 2020

All agreed to be a true record of the meeting Action; Clerk to convert to pdf and upload to website

7. MATTERS ARISING FROM THOSE MINUTES

<p>The Christmas lights were taken down on Sunday – thanks were expressed to Cllr & Alison Fernyhough and to Brian Beck.</p> <p>J & O Community Grants are unfortunately not available to statutory organisations.</p> <p>Cllr Bullingham has contacted Sam from Highways at SCC and there are no issues in replacing the white plastic posts with wooden ones, her initial investigations show around 30 on Duffield Lane and 10 of Yoxall Road.</p> <p>Action; Cllr Bullingham to liaise with Cllr Gill regarding quotes and securing funding for the replacements.</p> <p>11. Cllr Waite has contacted Graham Jones, the artist who created the wooden sculptures in the village centre. He is pleased with their condition, noted that they have greyed and</p>
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weathered, have some cracks but still look good. He feels that they have at least 20 years of life left, but he will re-assess in Spring 2021.

14. Parking at the end of Chapel Lane is much improved, some builders cars and vans that were causing a problem are now parking in the Red Lion car park.

18. Cllr Gill suggestion that Cllr Fernyhough would be well placed to take Councillor responsibility for Police liaison was agreed.

Action; Clerk to update responsibilities document on the notice board and the village website

21. It was agreed that the memorial tree would need to be larger than 100cm. The family's suggestion for the inscription is "In fond memory of Evelyn Kemp, 1932-2020, A Village Stalwart"

Action; Cllr Williams to assess the best place in the Play Park for planting tree and to source a plaque with the above inscription.

Action; Clerk to request a quote from James for a tree in excess of 100cm

8. REVIEW PLANNING APPLICATIONS

Planning number	Premises	Planning requested	Decision
P/2020/00717	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	Registered
P/2020/01085	Birchwood Kennels, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Conversion and alterations to outbuilding to form a dwelling including raising of ridge height and associated demolition of three other outbuildings	Approved
P/2020/01048	Springclose, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Change of use of field from agricultural to equestrian use for private use and erection of a steel framed building for the storage of animal fodder, storage of machinery and workshop.	Approved
P/2020/01399	Duffield House Duffield Lane Newborough DE13 8SH	Erection of a first floor side extension and change of external materials to rear and side elevations	Registered

P/2020/01432	Hollybush Hall, Hollybush Road, Newborough, DE13 8SF	Retention of storage buildings and workshop	Registered
Action; Clerk to advise ESBC of the Parish Council's support of P/2020/01399. Clerk to request further information re P/2020/01432 regarding access and exterior lighting.			

9. DISCUSS RENEWAL OF THE RED LION'S STATUS AS AN ASSET OF COMMUNITY VALUE

It was agreed that The Red Lion should be retained as a community asset, Cllr Waite has prepared a document outlining the reasons for the retention of its status

Action; Clerk to sign the form and forward it to ESBC

10. TO AGREE REPAIRS TO THE PLAYPARK ZIPWIRE

The DSK Engineering quote of £450 was accepted by Council.

Action; Clerk to engage the contractor and get dates and times for the completion of the work so that Barrie and Paul can be available.

11. TO AGREE BUDGET 2021/2022 AND PRECEPT REQUEST

The council agreed the proposed Budget for 2021/2022 with the following adjustments. Contribution to PCC for Christmas floodlighting to be amended to £25 and training budget to be increased to £200. Amendments to the payments to PCC (room hire, storage & Christmas floodlighting) to take effect from 1st April 2021.

Action; Clerk to make the agreed changes to the budget and to make the precept request.
Clerk to advise PCC of the changes to their payments

12. REVIEW TENDERS FOR GRASS CUTTING AND LENGTHMANS CONTRACT

James Bullock was chosen as the preferred contractor.

Action; Clerk to advise successful and unsuccessful parties and to obtain a copy of Public Liability insurance from James.

13. CLERKS REPORT

- CORRESPONDENCE & ONGOING MATTERS**

Re; mobile camera enforcement on Hollybush Road – unfortunately this route is too short.

Re; mobile camera enforcement on Yoxall Road – route is being considered.

Re; mobile camera enforcement on Duffield Lane – no response as yet, chased 26/12

A quote of £500 has been received for a tree survey to include the playpark and Duffield Green.

Action; Clerk to contact ESBC to ask if they could suggest a contractor. Clerk to persevere with her engagement with Fairview.

Precept documentation received from ESBC

Riparian Owners letter is ready to distribute together with the SCC survey, this will take place weekend of 9/10th January 2021.

Action; Clerk to send final draft and survey to councillors.

- **FINANCE**

2 online payments for November			
Clerk's remuneration	Salary	£376.48	£402.48
	Home office allowance	£26.00	
Newborough PCC	Room Hire & Electricity		£ 88.75
		TOTAL	£491.23

Council agreed these two payments

Action; Clerk to make payments as soon as possible

- **Bank Balances as at 31st December 2020**

Current Account	81532863	£	2,613.76
Reserve Account	81532871	£	35,424.84
Grant Account	21738224	£	1,514.38
TOTAL		£	39,552.98

14. COUNCILLORS REPORTS

Cllr Bullingham suggested that she and Cllr Gill contact relevant residents regarding wooden posts replacing a white plastic ones.

Cllr Instone mentioned that she will be carrying out the quarterly audit.

Action; Clerk to drop paperwork to Cllr Instone

Action; Clerk to login to admin of Parish Online and make necessary changes.

Cllr Williams reported a quiet Christmas at the Red Lion.

Cllr Fernyhough commented on the good response from the local Police regarding the recent incident in Squirrels Corner.

Cllr Gill reported that a parishioner had advised highways of the areas of concern on Thorney Lanes.

Cllr Gill also updated the council on village projects. County Cllr Jessel had a budgeting meeting but reported no further news so we are waiting for revision of the drawings and costings. A request has been made for a revision re build outs.

Action; Cllrs Bullingham and Gill will walk around village to assess proposed positioning of posts and flashing lights.

The Council agreed that Cllrs Gill and Instone will decide the most appropriate improvements required to the wooden walkway of the bridge in the Playpark to improve the tread in an attractive and sympathetic way.

Cllr Waite advised that the changes to the ward boundaries is still under discussion. The revised plan suggests no changes for Newborough.

Following the resignation of the clerk, the position will be advertised on Parish Website, Newborough News and the Parish Notice Board.

Action; Cllr Waite to publish on Newborough News, Clerk to post on website and Notice Board.

It was agreed that the Clerk should attend the forthcoming course 'Surviving the Year End Audit' and make notes for the incoming clerk.

Meeting closed at 20:50pm

Date of the Next Meeting: 7.30pm on Monday 1st February 2021

Parish Council Information can be found on the internet at -

<https://www.newboroughvillage.co.uk>