

Minutes of the Newborough Parish Council Meeting, held via Zoom video call	Monday 2 nd November 2020 at 7.30pm.
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Present;

Councillors	Cllr Waite; Cllr Gill; Cllr Sherwood; Cllr Bullingham; Cllr Williams; Cllr Instone; Cllr Fernyhough;
Also present	D Dolling; Borough Councillor Beech

1. APOLOGIES FOR ABSENCE

County Councillor Jessel

2. DECLARATIONS OF INTEREST

None

3. CHAIRMAN'S OPENING REMARKS

The Chairman welcomed Cllr Fernyhough to his first Parish Council meeting as a Councillor. It was noted with sadness that David & Rosemary Jeffries had both been unwell recently and she wished them a speedy recovery. As we enter another lockdown the Chairman reassured that the team of volunteers are happy and willing to continue to assist members of the community.

4. PUBLIC FORUM

No public present

5. COUNTY AND BOROUGH COUNCILLORS' REPORTS

Cllr Beech confirmed that new lockdown regulations begin on Thursday, they are not as strict as the Spring lockdown with schools, colleges and workplaces continuing to operate, she expressed the hope that it works and eases off for Christmas. Cllr Beech will send us updates moving forward as and when she has more information, she anticipates plenty of testing centres in the area and is hoping home tests will play a part. There currently seems to be no impact on ESBC services for our community. There is currently no news on the Ward boundary changes. A Councillor asked for Information regarding grant funding for regenerating Burton, Cllr Beech replied that suggestions are being reviewed. A Councillor asked for an update on Hollybush estate planning application. Cllr Beech could not offer any further information, she was unaware of the situation but will investigate and update the Parish Council
Action; Clerk to forward details of the planning matter to Cllr Beech for further investigation.

6. MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON 5th OCTOBER 2020

All agreed to be a true record of the meeting
Action; Clerk to convert to pdf and upload to website

7. MATTERS ARISING FROM THOSE MINUTES

Glue for securing the village pebbles has been purchased.

No training places were available on the SPCA Planning Course or on the Councillor Fundamentals Course.

Action; Clerk will continue to monitor the SPCA training portals for training opportunities.

8. PLANNING APPLICATIONS

Planning number	Premises	Planning requested	Decision
P/2020/00494	Duffield House, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Overall crown reduction by up to 2 metres of 1 Cedar tree and crown reduction in height by up to 2 metres of 1 Conifer tree.	Withdrawn
P/2020/00645	Easons Farm Duffield Lane Newborough Staffordshire DE13 8SH	Erection of a part two storey, part single storey rear extension, erection of a first floor balcony and repositioning of existing oil tank.	Approved
P/2020/00478	Whitehall Bank Farm, Forest Road, Draycott In The Clay, DE6 5HD	Change of use of agricultural land to domestic, existing barn to garage including alterations, installation of a septic tank and formation of new vehicular access	Approved
P/2020/00717	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	Registered (revised 21/10)
P/2020/00968	Fairfield, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Crown reduction by up to 30% of 1 Silver Birch tree	Approved
P/2020/01085	Birchwood Kennels, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Conversion and alterations to outbuilding to form a dwelling including raising of ridge height and associated demolition of three other outbuildings	Registered (new 21/10)
P/2020/01048	Springclose, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Change of use of field from agricultural to equestrian use for private use and erection of a steel framed building for the storage of animal fodder, storage of machinery and workshop.	Registered (new 30/10)

The Parish Council voted to support P/2020/00717 and P/2020/01085. Concerns were raised regarding P/2020/01048 around possible noise nuisance from a workshop. Reference was made to an existing agricultural workshop on Duffield Lane that generates noise in the village.
Action: Clerk to advise Planning Dept of the Council's comments.

9. CHRISTMAS LIGHTS - ASSIGN COUNCILLOR RESPONSIBILITY

Cllr Fernyhough has volunteered to take responsibility for the Christmas lights. He has already looked at the existing lights and intends to put them up on 28th November with the assistance of Mrs Fernyhough and one other which should comply with current lockdown regulations. NPC agreed up to £100 to spend on new/replacement lights if necessary and expressed thanks to Cllr & Mrs Fernyhough for their intentions. Cllr Williams was asked if she could update the Councillors when the Red Lion decides if they are having an outdoor tree this year.

Action; Cllr Fernyhough to put up Christmas lights

Action; Cllr Williams to advise of the pub's plans when they're known

10. CONSIDER RE-APPROVAL OF USE OF BACS/ONLINE PAYMENTS

Following Cllr Instone's reconciliation of accounts NPC agreed to re-approve BACS and online payments.

11. CONSIDER A WILDFLOWER MEADOW AT THE REAR OF DUFFIELD GREEN

Consideration to shading from hedges and re-positioning of some items of outdoor furniture was discussed to enable this project. The Council is in favour of the suggestion and will look for help from Parishioners with gardening knowledge and skills to guide and assist the Council with the plan.

Action; Cllr Waite will ask for support and suggestions via Newborough News

12. J&O COMMUNITY GRANTS

Grants are available up to £10,000. Suggestions for ideas to benefit the community included; Fingerposts signs, planted troughs, history of the village fixture, railings, decorative road signs, well improvement, playpark equipment or benches...

Action; All Cllrs to consider ideas. Cllr Waite to ask for suggestions in Newborough News.

Clerk to raise on December agenda.

13. PROPOSED 2021 MEETING DATES

The proposed dates – including an August meeting - were agreed.

Action; Clerk to publish on website, notice board and to advise County and Borough Cllrs

14. BUDGET 2021/2022

Cllr Gill will look to review grass cutting and village maintenance budget for 20/21. It was not thought that BKV will need to be included. It was agreed that the clerk would liaise with Cllr Sherwood to look at keeping any increase to the precept request to a minimum.

Action; Cllr Gill to review grass cutting and village maintenance budget

Action; Clerk to liaise with Cllr Sherwood to make adjustments to proposed budget

Action; Clerk to add to December agenda for review.

15. RIPARIAN OWNERS LETTER

The Council have received further parishioner suggestions regarding this letter, however it is already at the stage of County Council review.

Action; Clerk to chase progress at SCC and to look for support from our County Councillor with this.

16. EVELYN KEMP'S MEMORIAL

Fairview Arborists at Hadley End are happy to source and plant an appropriate tree. We are awaiting a quote.

Action; Clerk to chase quote and source an appropriate plaque.

17. CLERKS REPORT

- **CORRESPONDENCE & ONGOING MATTERS**

CLlr Fernyhough has signed the Acceptance of Office Book.

CLlrs Fernyhough's Register of Interests form has been registered with ESBC

VAT Claim for £67.23 raised with HMRC, received 20th Oct 2020.

BT have agreed that the Parish can keep the phone box for now, they have agreed to repaint it in 2021.

SCC Rights of Way map URL notice posted on village Notice Board (Village map is in a sealed unit)

Action; Clerk to ensure this URL is on the Parish website.

Several Speedwatch volunteers were to be trained on Saturday 28th November, this will be delayed until after lockdown.

Approached Fairview for a tree survey and tree planting quote.

Clerk has sent a signed request to ESBC to receive ongoing Revised Registers of Electors.

Awaiting settlement of invoice raised to SCC for grass cutting rebate dated 1st October 2020

Clerk has chased Rob Earle at SCC for action on the draft riparian owners letter that was forwarded to SCC for their consideration on 3rd October 2020

Kompan are visiting Riverbank Park to provide a quote for zipwire repairs.

Items on hold pending release of lockdown; Meeting with Newborough PCC to discuss assistance

Action; Clerk to contact Newborough PCC to suggest a virtual meeting

Reconciliation of Bank Accounts April – Sept 2020; completed by CLlr Instone.

Clerk has forwarded a map of our existing mowing areas to Sam at Highways, SCC.

Letter received from a parishioner asking for consideration to further guidance for riparian owners.

- FINANCE**

3 online payments for October

Clerk's remuneration	Salary	£376.48	£402.48
	Home office allowance	£26.00	
Diane Dolling	Microsoft Store – Office 365 software license	59.99	59.99
Barrie Gill	Zoro – glue for pebbles	£17.77	£17.77
		TOTAL	£480.24

All the above payments were approved by the Council

Action; Clerk to make payments as soon as possible.

- Bank Balances as at 31st October 2020**

Current Account	81532863	£	3,306.53
Reserve Account	81532871	£	35,423.97
Grant Account	21738224	£	1,514.36
TOTAL		£	40,244.86

18. COUNCILLORS REPORTS

Cllr Waite was pleased and impressed that the Speedwatch team was taking on new volunteers and thanked Deanne Bell.

Cllr Waite thanked Lynn Gill for replanting the hanging baskets on the bus shelter.

Cllr Sherwood advised that he currently only has 3 members in the Well Dressing team for 2021, however it is unlikely to take place due to the pandemic. It was agreed that new volunteers can be sought when the future is more certain.

Cllrs Bullingham & Gill will be attending the Neighbourhood forum.

Action; Clerk to advise Julia

Cllr Gill advised that the SCC Highways meeting on 26th Nov may not take place due to lockdown, it is hoped that if that is the case that it can be rearranged for soon after lockdown has lifted.

Cllr Gill expressed disappointment that grants for maintenance of the Playpark equipment are not available. James Bullock is currently looked at the maintenance required and provide a costing for the Parish Council to consider. He also thanked Kevin Dolling for work he has completed to repair some of the furniture in the park.

James Bullock will also look to provide costings for maintenance of benches in the village and cleaning of the village shield signs.

Cllr Gill reported that SCC have been in discussion with the owners of the track at the end of Elton Lane, investigations into rights of way are taking place. He is also aware that SCC are looking to enforce appropriate hedge maintenance in the village and that they have confirmed that the two 30mph signs by the new properties on Yoxall Road need to be relocated and that should have been completed by the developer prior to properties being inhabited.

Cllr Instone was concerned that the planters in the centre of the village need maintenance
Action; Cllr Waite to approach Gill & Adrian Forbes for advice

Cllr Waite expressed disappointment that Speedwatch activities had had to be stopped during the lockdown. Cllr Fernyhough mentioned that 18 vehicles were speeding during one deployment on Hollybush Lane during the school run and that a letter from the Head to parents may be considered. Cllr Waite responded by stating that this was already in hand and a recent letter to Needwood School parents had also mentioned cars using private driveways to turn round.

Cllr Waite has received a complaint from a parishioner about the state of the road surface on Thorney Lanes, it is thought that heavy agricultural equipment has caused potholes and the sides of the road to crumble away.

Action; Cllr Gill to raise with Highways Dept.

Cllr Waite is aware that Yoxall Food Bank will provide food parcels to areas surrounding Yoxall including Newborough. They welcome donations of both food and money. As a service available to Parishioners NPC might consider contributing in the future.

Action; Cllr Waite to advise parishioners via Newborough News

Meeting closed at 21:00pm

Date of the Next Meeting: 7.30pm on Monday 7th December 2020

Parish Council Information can be found on the internet at -

<https://www.newboroughvillage.co.uk>