

Minutes of the Newborough Parish Council Meeting, Jubilee Room, Newborough	Monday 7 th March 2022 at 7.30pm
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Present;

Councillors	Cllr Clarke; Cllr Bullingham; Cllr Fletcher; Cllr Bell; Cllr Ward; Cllr Skipper; Cllr Jessell
Also present	C Holmes; PCSO Leathers, PCSO Attwood; 0 parishioners

1. Apologies for absence.

Cllr Gould

2. Declarations of Interest.

3. Chairman's Opening Remarks

Chairman has recently attended the Exploring Chairmanship course provided by SPCA and is proud to announce that Newborough Parish Council is in good hands.
The Chairman went on to welcome County Councillor Julia Jessel and both PCSO Leathers & PCSO Attwood.

4. Public Forum (10 minutes allocated).

No public present

5. County and Borough Councillors' Reports

Cllr Jessel explained that at the last full council meeting for the County Council they approved the budget and 4-year strategy. Further details of this information will be sent out by Cllr Jessell. Highway's maintenance remains at the top of the agenda with £15 million pounds dedicated to improvements. The contract with Amey is in negotiation with inspections of work completed becoming the responsibility of the County Council. This will allow for an objective assessment of work and faster response times.

Cllr Jessel went on to explain the impact that covid 19 has had on care homes and care in homes. A project is currently being worked on with recruitment and retention at the heart with the County Council and the NHS in partnership.

Cllr Jessel went on to say that the Staffordshire economic regeneration is still being explored. County Council & Districts & Boroughs have created a leader's board to agree joint agendas and work better together. The idea is that a single point of entry will be available for people to know who to speak to for any issue e.g wheelie bins.

Lastly, the Needwood divisional forum was discussed which will allow discussions between councils and external representatives to take place. Newborough Parish Council was asked if they would like to attend.

PCSO Leathers was invited to speak by the Chairman at this point in the meeting.

PCSO Leathers explained that Crime overall had a 2% increase this year compared to last year – 58 incidents last year to 59 incidents this year, an increase of 1 crime.

It was also explained that a new project operating model is coming in that will help response times and ensure that the police are working with communities.
Cllr Jessel raised the idea of an article helping parishioners protect themselves against the burglary of heating oil. PCSO Attwood agreed to send this information alongside details of who the PCSO's are in the local area.

No report received from Cllr Beech

Action; Clerk to receive information regarding securing your property and detailing who the local officers are to be included in The Parish Post

Clerk to send the pothole report on Hollybush Lane to Cllr Jessel

Clerk to respond to Cllr Jessel with attendance at the Needwood divisional forum

6. Minutes of the Meeting of the Parish Council held on 7th February 2022

All agreed to be a true record for the meeting.

Action; Clerk to convert to pdf and upload to website

7. Matters arising from those minutes

No matters arising.

8. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/00136	18.03.21	Land opposite Swarbourne Cottage, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Application for a Certificate of Lawfulness for the continued use of land as domestic garden	Comments Added: Council support application	Approved
P/2021/00657	11.06.21	Hillcott, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Erection of a porch to annexe and erection of a side extension, porch and two dormers to existing detached garage to form garden room/office/sun lounge	Comments Added: Council support application Interest Declared by Cllr Bullingham	Permits
P/2021/01332	03.11.21	The Coach House , Hollybush Park, Hollybush Road, Newborough, DE13 8SF	Replacement windows and doors to the rear and side elevation	No Comments added by council	Registered

P/2021/01521	01.12.21	1 Hollybush Road, Newborough, DE13 8SF	Erection of a two storey side extension, single storey rear extension, erection of a replacement front porch and loft conversion to facilitate additional living space, including roof lights.	No Comments added by council	Registered
P/2021/01277	23.12.21	Elton Covert Farm, Elton Lane, Newborough, DE13 8SG	Installation of a sewage treatment plant and drainage mound	No Comments added by council	Permits
P/2021/01693	12.01.22	1 Ivy Bank Cottages, Brickhill Lane, Newborough, DE13 8SW	Application under Section 73 of the Town and Country Planning Act 1990 for the erection of a pair of agricultural workers dwellings for the removal of condition 7 of planning permission PA/00879/002 relating to the occupancy for 1 Ivy Bank Cottages	No Comments added by council	Registered
P/2022/00052	03.02.22	Moat Hall Farm, Moat Lane, Newborough, Staffordshire, DE13 8SS	Prior Approval for the conversion of part of agricultural building to form a dwelling	No Comments added by council Interest Declared by Cllr Skipper	Registered
P/2022/00053	03.02.22	Moat Hall Farm, Moat Lane, Newborough, Staffordshire, DE13 8SS	Prior Approval for the conversion of agricultural building to form two dwellings	No Comments added by council Interest Declared by Cllr Skipper	Registered
P/2022/00161	23.02.22	8 Hollybush Road, Newborough, DE13 8SF	Erection of a two storey side and single storey rear extension, front dormer window, replacement porch and re-rendering		New
P/2022/00223	03.03.22	The Hayloft, Yoxall Road, Newborough, Staffordshire, DE13 8SU	Erection of single-storey, oak framed orangery on north elevation		New
<p>P/2022/00161 - The council have no comments on this planning application P/2022/00223 - The council have no comments on this planning application</p> <p>Action; Clerk to add comments to ESBC Planning Portal</p>					

9. Update of declaration of interest in relation to item 12 in the meeting held on 7th February 2022

A retrospective declaration of interest to be minuted for Cllr Skipper in relation to Item 12 from the Newborough Parish Council Meeting held on 7th February 2022.

10. Finalising of the budget for 2022/2023

An update of the budget allocating £750 to the Queen's Jubilee celebration was discussed. All in favour of these revisions. The budget for 2022/2023 was finalised with reserved funds for the traffic calming project set at £22,553 and £1514.52 for the Well Dressing.

Action; Clerk to update the reserve funds document

11. Clerk's Report: to include finance & correspondence

• **CORRESPONDENCE & ONGOING MATTERS**

Register of Interests for Cllr Skipper & Cllr Gould sent to ESBC

Information regarding decision to remove PSPO sent to ESBC – Awaiting further information

Cllr Responsibilities added to the website & noticeboard

Pot Holes on Hollybush Lane – Reported to SCC

New clerk laptop purchased & registered – Needs adding to asset register

Training organised for Cllr Clarke & Cllr Skipper

Cllr Skipper & Cllr Gould email's registered

Banking application with Lloyds submitted & awaiting further details

Awaiting further information regarding the setting up of the new website

2021 – 2022 National Salary Award has been issued.

Parishioner Correspondence – Regarding the broken lamp in Squirrels corner – This has been reported to SCC

Parishioner Correspondence – Regarding clarity for declaring interests

Parishioner Correspondence – Regarding persistent dog fouling

Parishioner Correspondence – Regarding well dressing boards

Parishioner Correspondence – Thanking for attendance at Olive Tree Residential care. – Add as an agenda item for April

- FINANCE**

Review budget tracker

Online Payment Number	Supplier	Invoice Detail (Reason for Payment)	Invoice Amount		
			Net	VAT	Gross
216	Charlotte Holmes	Clerks Salary – Jan	£345.91		£345.91
217	HMRC	Tax Payment - Jan	£79.80		£79.80
218	Charlotte Holmes	Laptop	£420.00	£84.00	£504.00
			£845.71	£84.00	£929.71

- Bank Balances as at 28th February 2022**

Current Account	81532863	£2765.53
Reserve Account	81532871	£33909.57
Grant Account	21738224	£1514.52
TOTAL		£38189.62

Action; Clerk to make payments as soon as possible

12. Councillors Reports

Cllr Clarke expressed concern regarding the state of the road Signs at the end of Hadley Lane. It was agreed that the damage would be reported to SCC.

Cllr Clarke provided an update that the hedge has been cut in the playpark and he will contact James Bullock regarding cleaning of the village signs.

Cllr Bullingham discussed the Newborough traffic calming scheme with the consultation process being completed early April. Subject to no objections they will be on site in May and completed by June. Cllr Bullingham is still awaiting the report on the costings.

Cllr Bullingham will be meeting Sam Griffiths, Lisa Hall & Richard Rayson 16th March at 10am with Cllr Gould to discuss finger posts, wooden posts and removal of some of the signs.

Cllr Bell discussed the Queen's Jubilee; no further meeting has taken place since the last parish council meeting. The current plan is for parishioners to provide their own tables, seating, and food. Entertainment and additional food will be provided by both the pub and the coffee shop.

It was agreed that Newborough Parish Council would provide the Needwood C of E primary school with a commemorative coin. Cllr Bell to contact the headmaster of the school to finalise details.

Cllr Bell discussed the possibility of the council supporting the May Day celebrations with a contribution.

Cllr Bell discussed the current condition of the Newborough Well Dressing Boards. It was agreed that James Bullock would be contacted to ensure the boards are kept in the best condition.

Cllr Ward discussed the litter that had increased within the village. Cllr Clarke reminded the council of the upcoming litter picking event that would be taking place..

Action; Clerk to report road sign damage

Cllr Clarke to contact James Bullock regarding the cleaning of the signs.

Cllr Bullingham & Cllr Gould to meet with SCC Highways regarding the village signs.

Cllr Bell to work with the school on the commemorative coin.

Clerk to check with Fiona Pickett If any more equipment is needed and for information in respect of the litter picking event.

Meeting closed at 20.56pm

Date of the Next Meeting: 7.30pm on Monday 4th April 2022. Parish Council Information can be found on the internet at - <https://www.newboroughvillage.co.uk>