

Minutes of the Newborough Parish Council Meeting, Jubilee Room, Newborough	Monday 1 st November 2021 at 7.30pm
---	---

Present;

Councillors	Cllr Bullingham; Cllr Fernyhough; Cllr Clarke; Cllr Fletcher; Cllr Bell
Also present	C Holmes; Cllr Beech; PCSO Leathers

1. Apologies for absence.

Cllr Jessel; Cllr Ward

2. Declarations of Interest.

3. Chairman's Opening Remarks

Chairman welcomes Cllr Beech & PCSO Leathers.

4. Public Forum (10 minutes allocated).

No parishioners present

5. County and Borough Councillors' Reports

Cllr Beech explains that no local review will take place this year but will be on the agenda for next year.

Cllr Beech discussed the current poplars farm planning application and has explicitly asked that the planning application will be called in.

PCSO Tim Leathers apologised for not attending previously & explained that he will be sending regular reports going forward. PCSO Leathers explained that there has been an increase in reports of parking complaints in and around the school area during pick up and drop off time. This is being regularly patrolled as well as the regular drives through the villages. Patrols are also keeping an eye out for HGVs and other vehicles across the patch in relation to road weight restrictions.

PCSO discussed speed watch with the Cllrs.

PCSO explained that he will be organising community engagement days in the coming months.

6. Minutes of the Meeting of the Parish Council held on 4th October 2021

All agreed to be a true record of the meeting

Action; Clerk to convert to pdf and upload to website

7. Matters arising from those minutes

No matters arising.

8. Review Planning Applications

Planning No:	Date	Premises	Planning requested	Council Actions	Decision
P/2020/00717	04.03.2021	Old Cottage Chapel Lane Newborough DE13 8SQ	Application under Section 73A of the Town and Country Planning Act 1990 for the variation of condition 2,3 and 8 of planning permission P/2016/00330 relating to the erection of a detached dwelling and formation of a new vehicular access (Revised parking and landscaping)	No Comments added by council	Registered
P/2021/00136	18.03.21	Land opposite Swarbourne Cottage, Bow Meadow Lane, Newborough End, Newborough, DE13 8SR	Application for a Certificate of Lawfulness for the continued use of land as domestic garden	Comments Added: Council support application	Registered
P/2021/00657	11.06.21	Hillcott, Duffield Lane, Newborough, Staffordshire, DE13 8SH	Erection of a porch to annexe and erection of a side extension, porch and two dormers to existing detached garage to form garden room/office/sun lounge	Comments Added: Council support application Interest Declared by Cllr Bullingham	Registered
P/2021/01116	22/09/2021	Poplars Farm, Yoxall Road, Newborough, DE13 8SU	Change use of farmhouse and piano barn from dwelling to C2 home for children in care (with no age restriction) and conversion of existing barn including alterations to the front elevation to form classrooms (Revised Scheme - corrected description)	Newborough Parish Council will be objecting on the grounds of sustainability	Registered
P/2021/01259	6/10/21	Newborough Court, Hollybush Road, Newborough, Staffordshire, DE13 8SF	Conversion of part of existing detached garage and first floor extension with Juliet balcony to form additional living accommodation		new
P/2021/01263	13/10/2021	Land Corner of Dark Lane/Yoxall Road, Newborough, Burton upon Trent, DE13 8SB	Application under Section 73 of the Town and Country Planning Act 1990 for the erection of 4 detached dwellings, formation of new vehicular accesses and parking area without complying with Condition 2 and 12 of planning permission P/2017/00612 relating to amendments to the approved plans by way of the design and appearance of the dwelling to Plot 1 and materials		New
<p>P/2021/01259 - No Comments added by council P/2021/01263 - No Comments added by council Cllr explained that a parishioner contacted the Cllr regarding a planning application Action; Clerk to contact ESBC</p>					

9. Discuss & Finalise Meeting Dates for 2022

Chairman would like to ensure council meetings take place each month to ensure parishioners have the chance to attend as much as possible. The proposed meetings were agreed.

Tuesday January 4th 2022 - 7.30pm - Parish Council meeting

Monday February 7th 2022 - 7.30pm - Parish Council meeting

Monday March 7th 2022 - 7.30pm - Parish Council meeting

Monday April 4th 2022 - 7.30pm - Annual Parish Meeting

Tuesday May 3rd 2022 - 7.30pm - Annual Meeting of the Parish Council

Monday 13th June 2022 - 7.30pm - Parish Council meeting

Monday July 4th 2022 - 7.30pm - Parish Council Meeting

NO AUGUST MEETING

Monday 5th September 2022 - 7.30pm - Parish Council Meeting

Monday 3rd October 2022 - 7.30pm - Parish Council meeting

Monday 7th November 2022 - 7.30pm - Parish council meeting

Monday 5th December 2022 - 7.30pm - Parish Council meeting

Action; Clerk to upload to website and inform the relevant bodies

10. Discuss the budget & Precept request for 2022/2023

Budget agreed and precept value to be requested.

Action; Clerk to await further information from ESBC

11. Future Planning for Newborough Well Dressing

Well dressing to take place on Monday 2nd May 2022. Cllr Bell to collate information from previous supporters and begin to put plans in place.

Action; Cllr Bell to collate information and report back

12. Future Planning for the Queen's Jubilee

It was agreed that this item would be deferred until Jan 2022 meeting

Action; Clerk to add to January Agenda

13. Highways

Cllr Fernyhough & Cllr Bullingham attended a meeting with SCC & Cllr Jessel. Cllr explained that the concerns voiced by the parishioners were passed on. Within the consultation parishioners were concerned that it would be too urbanised with all the yellow lines. A new drawing was discussed. Cllr awaiting revised costings on amended drawings and further consultation will take place throughout this time.

All in favour of supporting the new drawings.

Action; Cllr Bullingham to contact SCC

14. Approve Training Requests

Chairman would like to attend SPCA course on Exploring Chairmanship & Cllr Ward to attend Cllr Fundamentals. All agreed.

Action; Clerk to book courses

15. Discussion in relation to road signs

Discussion undertaken regarding horse warning signs. This was agreed to be reviewed at two locations within the village and costings will be further explored.

Action; Clerk to collate costing for 4 signs

16. Councillors Contact Details

Cllrs responsibilities discussed and agreed. Phone numbers agreed to be removed from website with clerk's number as main contact. All email addresses are provided.

Chairman:**Cllr. Paul Fernyhough**

paul.fernyhough@newboroughpc.org

Special responsibilities: Police Liaison, School Liaison, Highways, NPC Newsletter, Christmas Lights, Well Dressing.

Vice Chairman:**Cllr. June Bullingham**

june.bullingham@newboroughpc.org

Special responsibilities: Community Grants, Highways, BKV, Asset Register.

Councillors:**Cllr. Nick Clarke**

nick.clarke@newboroughpc.org

Special responsibilities: Play park, Village Maintenance, Grass Cutting, Public Footpaths.

Cllr. Deanne Bell

deanne.bell@newboroughpc.org

Special responsibilities: Defibrillator, Community Grants, BKV, Well Dressing, Christmas Lights

Cllr Alison Fletcher

alison.fletcher@newboroughpc.org

Special responsibilities: NPC Newsletter, Public Footpaths, Banking Reconciliation, Website, Asset Register .

Cllr Chris Ward

chris.ward@newboroughpc.org

Special responsibilities: Play park, Village Maintenance, Grass Cutting, Defibrillator

Action; Clerk to update website

17. Proposed new Asset Register Proforma

It was agreed to use the new proforma. The subscription to parish online will also be cancelled at the end of the term.

**Action; Clerk to forward current Asset Register information to Cllr Bullingham & Cllr Fletcher;
Clerk to cancel Parish Online**

18. Newborough Parish Council Newsletter

Adopting a Newborough Parish Council Newsletter was agreed. It was agreed to purchase 500 leaflets from Vistaprint for £22.05

Action; Clerk to order leaflets for newsletter leaflet drop

19. Clerk's report

- **CORRESPONDENCE & ONGOING MATTERS**

Register of Interests sent for new Cllrs

Parish Council website section updated

New email addresses registered with SCC & ESBC

Update of Policy documents

Banking – Lloyds no longer accepting new business accounts

Reregistered for Electoral Register updates

PCSO invited to meeting & Christmas Event

Poster created for Christmas Event

Parish Magazine information updated

Parishioner correspondence regarding Horse Warning Sign

Parishioner correspondence regarding minutes

Parishioner correspondence regarding ensuring the defib is being managed correctly

Action; Clerk to register the defib with The Circuit.

Clerk to update Christmas Poster & to get printed with Vistaprint.

- **FINANCE**

Review budget tracker

<u>5 online payments for November</u>			
Clerk's remuneration	Salary - October	£327.18	£402.48
Clerks Remuneration	Salary – October Tax	£75.30	
SPCA	Training Course	£40	£40
PCC Hire	Jubilee Room Hire & Storage - July	£150	£150
PCC Hire	Jubilee Room Hire & Storage – Sept	£150	£150
		TOTAL	£742.48

Action; Clerk to make payments as soon as possible

20. Councillors Reports

Cllr Clarke discussed Duffield Green and Playpark Riparian issues with a view to ensure this is rectified.

Cllr Clarke discussed highways issues on Hollybush Road.

Cllr Bell discussed a potential welcome pack for new residents. It was agreed the newsletter would provide enough information for new residents.

Cllr Fernyhough discussed planning applications to be more visible on the noticeboard.

Action; Clerk to report the potholes & unsafe road conditions on Hollybush lane; Cllr Clarke to investigate riparian issues and report back. Clerk to add post items to noticeboard

Meeting closed at 21.38pm

Date of the Next Meeting: 7.30pm on Monday 6th December 2021. Parish Council

Information can be found on the internet at - <https://www.newboroughvillage.co.uk>