

NEWBOROUGH PARISH COUNCIL

Minutes of the Meeting held in the Youth and Adult Centre at 7.30pm on Monday, 12th January 2009

Present: Cllr. B. Skipper (Chairperson), Cllr. A. Nelson (left the meeting at 19.45). Cllr. R. Oakley. Cllr. W. Prince. Cllr. P. Spencer. Cllr. P. Macpherson,
Ian Colclough (Clerk)
No members of the public were present:

1. Apologies: Cllr. A. Briggs.

2. Chairperson's Opening Remarks:

The chairman welcomed everyone to the first meeting of 2009 and asked that any members wanting to speak at the meeting be allowed to do so in full without interruption.

3. Public Forum:

No members of the public were present.

4. Minutes of the Meeting held on 8th December 2008:

The minutes of the meeting held on 8th December 2008 were then read. One minor amendment was requested - the spelling of Swarbourn is without an 'e' at the end.

Proposed by Cllr. Nelson and seconded by Cllr. Prince.
The chairman signed the minutes as being a true record.

5. Matters Arising from the minutes:

Item 3 Public Forum, paragraph 3 – the Clerk was asked if he had written to the planning authority. The Clerk said that a letter has been sent. (nb. Upon checking, the original minute said that a letter should be drafted once the revised application had been received)

Item 5 Village Hall - the flood report for the new village hall is now completed and been sent to East Staffs Planning Department.

Item 5 Electronic Banking - the Clerk said that HSBC do not have the facilities to allow Internet access to the parish accounts just for the transfer and viewing of monies and statements. It's a case of having full access or none. It was suggested that, in order to keep close control of the financial situation, that statements are requested every two weeks.

Action: Clerk

Item 5 Parish Plan – Cllr. Spencer said that Cllr. Briggs has contacted interested parties in the parish and will be organising a second meeting in late January or early February.

Item 5 Church Wall – Cllr. Skipper said that the work was now substantially complete and that only railings to the top of the wall need to be fitted. There was also some pointing required after frost damage. Once these items are done then the final invoice can be paid.

Highways will finish the footway when they come to do the temporary footway works outside the Red Lion. Cllr. Skipper has spoken at length with Roy Carr about the installation of a crossing and the placement of a bus stop. The crossing will be located near to the junction and the bus stop outside the school in front of the bus shelter. Some discussion then took place regarding the impact of these additions on parking in the area. It was pointed out that the zigzag lines on each side of the crossing would prevent any vehicles from parking there, similarly with a demarked bus stop. Careful consideration must be given to these suggestions

before a final decision to raise a formal request to Highway is made. A further meeting with Mr. Carr was suggested. Cllr. Skipper will contact him.

Action: Cllr. Skipper

Item 5 Christmas Tree lights – there was some confusion over how and who should install the lights. Parishioner, Tony Spencer finally completed the task. The lights have now taken down and stored in Cllr. Macpherson's garage.

Item 5 Elton Close road nameplate – the Clerk has asked ESBC for a third time to attend to this. The work has still not been done.

Item 7 Playbuilder Seminar – Cllr. Skipper is to attend along with parishioner Chris Roach.

6. Planning Applications:

Only one communication from ESBC had been received. This was a permitted development letter for Oakcliffe, Thorney Close, Marchington Cliffe.

7. Financial Report:

Accounts for payment – Hadley Reclaim for copping stones for church wall - £351.90
Clerk's salary and expenses - £210.10

Monies received - WASP and CDF Grants - £7000
Newborough PCC - £8921
Lengthsmans payment for Q1 and 2 - £337.50

Cllr. Skipper said that the only outstanding account was that of the archaeologist and that the parish council would pay the whole amount. The invoice was likely to be for around £1000.

Correspondence:

Letters have been received from:

- i) Allianz – reply to question over age limits
- ii) Recycling Developments 2009 – roadshows
- iii) Parish Council Forum 11th Feb 2009
- iv) Playground Inspections
- v) ESBC – open space sport and recreation study
- vi) Best kept village competition
- vii) Diary of village festivals and events

Allianz Insurance. The Clerk said he had had a telephone call, in response to his letter, from the parish insurers, stating that the personal accident cover was for employees up to the age of 75 years. There was no age limit of third party liability.

A discussion took place regarding how this might affect those that work for the parish, especially when undertaking work that may result in personal injury. (In effect this means those that work with machinery or on the highway.) The Clerk was asked to write to Mr and Mrs. Barks (who undertake this work on the parishes behalf) to ask that they ensure that they always wear the high visibility waistcoats the parish was provided. It was suggested that Cllr. Skipper take the letter by hand thereby giving the opportunity to discuss the insurance situation with Mr and Mrs Barks.

Action: Clerk and Cllr. Skipper

ESBC - Diary of local events form – the entry form was passed to Cllr. Oakley for completion.

Freedom of Information Act (FOI) – the Clerk informed the meeting of the information received regarding FOI and said he would summarise its contents for the next meeting. It was felt that much of the information could be made available through the web site. Cllr. Spencer said he would speak to the Webmaster about the additional work involved and any likely charges.

Action: Clerk

8. Councillors Report:

Cllr. Spencer said that any news received regarding the new village hall would be included on the next meeting agenda.

Cllr. Macpherson noted that there was no longer an ‘any other business’ item on the agenda. The Clerk said that it was good practice to encourage councillors to ask for any specific items to be included on the agenda with their own item number. If anything pressing came in at the last minute it could be raised under ‘councillors report’.

There being no other business the meeting was closed at 8.55pm

The next meeting will be held on 9th February at 7.30pm.

Items for the agenda please by midday on 2nd February.

Signed Dated: