

# Newborough Parish Council

Winner - East Staffordshire Best Kept Small Village 2005 & 2006  
Winner - Best Kept Small Village and Overall Best Kept Village in East Staffordshire - 2002 & 2003  
Winner - Best Kept Small Village in East Staffordshire - 1995 - 2000  
Joint Winner - Best Kept Small Village in Staffordshire – 1997

## **Freedom of Information Act - Model Publication Scheme**

Newborough Parish Council has adopted the model publication scheme as approved by the Information Commissioner.

Full details of the information that is publicly available from your council can be found in our 'Guide to Information'

This can be obtained by writing to the Parish Clerk at:  
Rainbows End, 17 Lightwood Road, Yoxall, Staffs, DE13 8QD

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## **Who's who on the Parish Council**

Chairman: Cllr. Brenda Skipper  
Vice chairman: Cllr. Andrew Nelson  
Members: Cllrs. Richard Oakley, William Prince, Annie Briggs, Phil Spencer, Paul Macpherson.  
Parish Clerk: Ian Colclough, Rainbows End, 17 Lightwood Road, Yoxall, Staffs, DE13 8QD  
Email to [ian.colclough@googlemail.com](mailto:ian.colclough@googlemail.com)  
Tel 01543 689117  
Parish Council web site: [www.newboroughvillage.co.uk](http://www.newboroughvillage.co.uk)

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## **Next Meeting**

**The next meeting of the Parish Council will be on Monday 9<sup>th</sup> February 2009 at 7.30pm  
at Newborough Youth and Adult Centre**

The first 10 minutes of the meeting are for public participation

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## **Guidance concerning the attendance of members of the public at monthly Parish Meetings**

Members of the public are entitled to attend parish meetings and will be allocated 10 minutes to speak near the start of such meetings. They must have first communicated their intention to speak, along with the content of their concerns, to the Parish Clerk, in writing, no less than 14 days prior to the meeting. (Any items not relayed to the Clerk within 14 days may be allowed at the discretion of the Chairman).

This will enable the Council to investigate their concerns and, where possible, respond to the parishioner verbally at the meeting. If a response is not possible because further investigation is required, the Clerk will write to the parishioner to inform him / her. Once an answer is obtained, but in not more than 21 days from the last meeting, the Clerk will write to the parishioner with the outcome.

Members of the public may remain at the monthly meetings until requested to leave by the chairman. This request, if made at all, would be prior to any discussions of a confidential / sensitive nature taking place – usually before the item 'any other business'.

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## **Meeting Schedule 2009**

*All meetings are held on a Monday and commence at 7.30pm*

12<sup>th</sup> January, 9<sup>th</sup> February, 9<sup>th</sup> March, 20<sup>th</sup> April (ANNUAL PUBLIC OPEN MEETING)

11<sup>th</sup> May (ANNUAL GENERAL MEETING), 8<sup>th</sup> June, 6<sup>th</sup> July, August - NO MEETING,

7<sup>th</sup> September, 5<sup>th</sup> October, 2<sup>nd</sup> November, 7<sup>th</sup> December

Updated 4/2/09